



**HTSPE**

International Programme Management

## **HTSPE LIMITED Environmental Policy**

For many years HTSPE has been committed to economic development that is environmentally sustainable and we understand our responsibility to help protect and preserve the environment for future generations. We recognise that this commitment must be reflected in the programme management activities carried out on behalf of our clients across the world, as well as in our own internal management practices in our UK and regional offices.

We are actively developing an environmental management system (EMS) to ensure that all reasonably practicable measures to meet or exceed our responsibilities to reduce our impact on the environment and prevent pollution are implemented. At the core of our systematic approach we are making a commitment through this Environmental Policy to:

- Ensure compliance with all current environmental legislation, regulations and other relevant requirements (including development partner policies and guidelines on environmental protection) and to identify forthcoming legislation and requirements to ensure timely compliance.
- Develop, implement and maintain procedures and systems to measure and monitor the environmental impact of our operations on a continual basis and to use this information to identify areas for improvement and to set related performance targets.
- Develop a set of annual action plans to deliver the commitments made in this policy and to produce an annual assessment of the company's environmental management performance for the purposes of management review and voluntary reporting to stakeholders.
- Provide the necessary resources to support the effective implementation of the Environmental Policy and related action plans and initiatives.
- Have our environmental management system externally accredited initially to BS 8555:2003 standard and eventually to ISO 14001:2004.
- Continually improve our management of business travel to reduce its environmental impact.
- Continually improve the energy and carbon management of our offices.
- Adopt environmentally sustainable procurement practices and continually improve our use of resources and waste management using the principles of reduce, reuse, recycle.

### **Review & Communication**

The Environmental Policy will be reviewed and updated on an annual basis following a review of our environmental performance. HTSPE is committed to communicating the Environmental Policy, Action Plans and related initiatives to employees, clients, contractors and the public, and will publish them on our website.

### **Responsibilities**

All HTSPE employees and those individuals and organisations working on our behalf have a responsibility to conduct their activities in accordance with the Environmental Policy. The environmental policy is endorsed by HTSPE's Board of Directors and the Managing Director is responsible for overseeing its implementation. An Environmental Co-ordinator has been appointed to carry out the day-to-day development of the environmental management system, supported by an EMS implementation team.

**Christopher Lockett,  
Managing Director**

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